**Matrix ERP**

**Minutes of Meeting**

**17th Of December 2018**

* **Website**
  + Employment picture should be changed—bring back the previous picture and change the current one to the about us page (Visits)
  + Spelling mistakes in Arabic (requested the website to make any changes and requests when it comes to the Arabic and pictures)
  + More pictures can be found with Majed.
* **ERP**
  + The property (refer to Majid/ old version)
  + Assets can include more not just property: cars, land etc…
  + The settlement is very important; it should be added to the PTP as a yes/no option:
    - If yes, it options a field showing settlement amount which will be linked with PTP payment plan, in the case of settlement the value for the settlement should replace the total payment plan
    - If no, stays hidden.
  + The settlement option should be placed in PTP, between the payment plan and proposed payment plan.
  + Agreement should be requested, and included, an approval should be requested an obtained in a form of a letter by creditor after raising the settlement for the debtor.

**Requested:**

* Website to edit the Arabic pages
* Check the pictures and the design

No further questions/ doubt about the ERP – Satisfied with overall outcome.